

## **Guidelines for Contributors**

(starting from vol. 2025)

### I. Title and Author Information

#### 1. Article Title:

- The title of the article should be written in all capitals and centred.
- Italicise any titles of works within the article title.
- Follow the title with the author(s)' names, also in all capitals and centred.

#### 2. Section and Sub-Section Titles:

- Section titles should be capitalised, and any titles of works within them should be italicised.
- Sub-section titles should be italicised and aligned to the left.

#### 3. The abstract, approximately 100–200 words in length, should be written in English, regardless of the language of the article.

#### 4. Acknowledgements and Funding Information:

- Include any acknowledgments or funding details (if applicable) as an unnumbered footnote introduced by an asterisk (\*) at the end of the title.

#### 5. Author Affiliation and Contact Information:

- Add affiliation, email address (if desired), and ORCID number (if applicable) aligned to the right margin in italicised text at the end of the article, before Bibliography.

### II. Fonts and Formatting

#### 1. File format

- Please submit your article in either Open Document or MS Office format. If the article includes special formatting, such as non-Latin script, tables, graphs, or illustrations, include a PDF version as well.

#### 2. Typeface

- Use Times New Roman for text written in the Latin alphabet, as well as for Greek, Cyrillic, Arabic, and Coptic.
- For other alphabets and any special characters not included in the Times New Roman typeface, select an appropriate Unicode font.

#### 3. Font Sizes

- Main text: 12 pt.

- Abstract, footnotes, block quotations, and translations (in separate paragraphs): 10 pt.

#### 4. Spacing

- Apply 1.5 line spacing throughout, including in footnotes.

#### 5. Paragraph Formatting

- Indent all paragraphs. Do not add empty lines between paragraphs.
- Avoid brackets within brackets.
- Use spaced en dashes – instead of unspaced em dashes – to mark breaks in a sentence and parenthetical phrases.
- Use unspaced en dashes (instead of minus signs) to indicate spans, e.g. 76–138 CE, pp. 1–38.
- The CE (“Common/Christian Era”) and BCE (“Before Common/Christian Era”) system is recommended for indicating years and centuries. If you prefer the AD/BC system, please use AD only for years, not for centuries.
- When indicating centuries, use an Arabic numeral with a suffix in superscript, e.g., 1<sup>st</sup>–2<sup>nd</sup> centuries. Use the full word “century” instead of “c.”.
- Do not use internal page references within the article; you may use “see above/below” if absolutely necessary, but not “see above, p. 3”. Longer articles may be divided into sections and sub-sections to facilitate navigation (e.g. “see above, section 1a”).

#### 6. Footnotes

- Use only standard footnotes; endnotes are not permitted.
- Footnote numbers should be placed after punctuation marks.
- Avoid paragraphing in footnotes.

### III. Citing Ancient Authors

#### 1. Abbreviations

- For Greek and Latin authors and their works, follow the abbreviations in OCD<sup>4</sup> [<https://oxfordre.com/classics/page/3993>], adding a consonant at the end when appropriate (e.g., Plut. instead of Plu.).
- For inscriptions, refer to the most recent version of the AIEGL list [<https://www.aiegl.org/grepiabbr.html>] and *L'Année épigraphique*.

#### 2. Quotations

- Use italics for emphasis and for short quotations from Latin authors.
- Longer quotations should be enclosed in double quotation marks.
- Do not use italics or quotation marks for Greek.
- Avoid lengthy quotations from Greek unless essential, and always provide a translation.
- Format extended quotations as block quotes and accompany them with a translation.

#### 3. Citation Format

- For book numbers, use Arabic instead of Roman numerals, e.g.: Hom. *Od.* 7.36.
- Do not separate book, chapter, and paragraph numbers with spaces, e.g.: Thuc. 1.22.4.

#### 4. Contextual Usage

- Write out full names and titles when incorporated into the text, e.g.: In *Odyssey* Book 7, Homer says...
- Abbreviate names and titles in parenthetical references, e.g.: (Hom. *Od.* 7.36–40).

#### IV. Referring to Modern Authorities

##### 1. Articles Citing Eight or More Modern Authorities

- Include a full bibliographical list at the end of your paper.
- Format entries as follows:
  - a. NORDEN 1939: E. NORDEN, *Aus altrömischen Priesterbüchern*, Lund–Leipzig 1939, pp. 144–145.
  - b. ERBSE 1960: H. ERBSE, *Beiträge zum Pindartext*, *Hermes* 88 (1960), pp. 23–33.
  - c. BADIAN 1966: E. BADIAN, *The Early Historians*, in: T.A. DOREY (ed.), *Latin Historians*, London 1966, pp. 1–38 (rather than *Latin Historians*, ed. by T.A. DOREY).
  - d. KOCH 1958: C. KOCH, *Vesta*, *RE VIII A*, 2 (1958), col. 1732, 25–28.
- Use a simplified citation format in footnotes: NORDEN 1939: 144–145 or, in context, NORDEN (1939: 144–145).

##### 2. Articles Citing Seven or Fewer Modern Authorities

- Use footnote references in the following format:
  - a. E. NORDEN, *Aus altrömischen Priesterbüchern*, Lund–Leipzig 1939, pp. 144–145.
  - b. When referring to specific pages, include the relevant page number in brackets: H. ERBSE, *Beiträge zum Pindartext*, *Hermes* 88 (1960), pp. 23–33 (at p. 28).
- Avoid overly long or overly short footnotes where possible. Simple references to ancient authors may be placed in parentheses in the main text.

##### 3. Formatting Rules for Citing Modern Authorities

- Render family names of modern authors, editors, and translators in small capitals (NORDEN, not NORDEN) both the text and footnotes.
- Do not insert spaces between initials in names: T.A. DOREY, not T. A. DOREY.
- Capitalise the titles of books and articles written in English.
- If the title of a book or article includes the title of another work, do not reverse the italics; instead, enclose the embedded title in single quotation marks, e.g.: *A Commentary on Plautus' 'Curculio'*.
- Abbreviate journal titles following *L'Année philologique*, with exceptions allowed if justified.
- Do not give fascicle numbers unless a journal's pagination restarts with each fascicle: *Hermes* 88 (1960), not *Hermes* 88.1 (1960).
- Adapt bibliographical references to the language of your paper (e.g., in German use “Hg.”, not “ed.” or “a cura di”, “Band” not “vol.”), regardless of the language of the cited publication.
- Preserve the original spelling of publication locations as they appear in cited works (e.g., München, not Munich).

- Use unspaced en dashes when indicating a double or triple place of publication (e.g., Cambridge–London–New York).
- For US states, use two-letter abbreviations in brackets, e.g., G. BOWERSOCK, *Roman Arabia*, Cambridge (MA) 1983.

#### V. Language-Specific Quotation Marks

1. English and Latin articles: Use American-style quotation marks: “abc” for primary quotations and ‘abc’ for quotations within quotations.
2. German articles: Use German-style quotation marks: „abc“ for primary quotations and ‚abc‘ for quotations within quotations.
3. French articles: Use French-style quotation marks with spacing: « abc » for both primary and nested quotations. If both a quotation and a nested quotation end simultaneously, only one closing mark is used (« »). [Refer to *Lexique des règles typographiques en usage à l’Imprimerie nationale*, Paris 2002.]
4. Italian articles: Use «abc» for primary quotations and ‘abc’ for nested quotations.
5. General rules:
  - All inverted commas should be curly (‘, ’’), not straight (", "").
  - Apply quotation marks and punctuation styles appropriate to the language of the article, even when citing works originally written in other languages.

#### VI. Responsibility for Permissions and Copyright

1. Authors must obtain permission from the appropriate authorities for reproducing any illustrations or extracts in both print and online formats.
2. Authors are responsible for covering any associated reproduction costs or permission fees.
3. All permission requests and copyright forms must be finalised before submitting the article to the Journal.

**Articles in their final form must comply with these rules; otherwise, the editorial team reserves the right to reject them for publication.**

## General rules

- “Eos. Commentarii Societatis Philologiae Polonorum” is a peer-reviewed biannual journal devoted to Greek and Roman antiquity and classical tradition. It was founded in 1894 in Lwów (Lviv) by Ludwik Ćwikliński and is published by the Polish Philological Association (*Societas Philologa Polonorum*).
- “Eos” welcomes articles (up to 40 pages), notes (up to 5 pages) and reviews (up to 10 pages or longer review articles) written in Latin, English, French, German, Italian and Spanish.
- Contributions submitted to “Eos” must not have been previously published nor be currently under consideration for publishing elsewhere (either in whole or in part, in any language).
- “Eos” limits publication to one article per author annually (excl. book reviews).  
All articles should be accompanied by an abstract, of about 100–200 words, preferably in English.
- Please submit an anonymised electronic version of your paper in MS Office or Open Document format, and, if necessary, in PDF. It should be sent to the address eos@ptf.edu.pl or directly to the editors.
- Authors are required to adhere to the terms of the licence agreement signed with Eos upon acceptance of their article for publication. Any breach of the agreement will result in the rejection of the article for publication.
- Upon publication, authors will receive a PDF copy of their contributions, together with a complimentary printed copy of the issue of the journal.